



## Manzano Day School

# Field Trip Driver Information and Motor Vehicle Record Disclosure and Release

In order to be a driver for any field trips or any other school events for the upcoming academic year, you must provide:

- A copy of your driver's license
- A copy of your current motor vehicle insurance card
- Complete this form

Return these items with your Back-to-School documents. Your current proof of insurance and current driver's license must be updated throughout the school year to maintain approval status.

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In connection with my ongoing volunteer driving with Manzano Day School, I understand that a motor vehicle record, which contains public record information, may be requested. I further understand that such report(s) will contain personal information and public record information concerning my driving record from federal, state, and other agencies that maintain such records, as well as independent services that provide driving record information.

**I authorize, without reservation, any party or agency contacted to furnish the above-mentioned information to Manzano Day School or its agent.**

I hereby authorize procurement of my motor vehicle report. This authorization shall remain on file and shall serve as ongoing authorization for you to procure such reports at any time during my involvement. **Manzano Day School commercial auto insurer and agent will also use this information in conjunction with loss control and safety review efforts.**

\_\_\_\_\_  
Full Legal Name (include middle initial)

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Driver's License Number/State

\_\_\_\_\_  
Expiration Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student's Name

\_\_\_\_\_  
Teacher/Grade (*if available*)

\_\_\_\_\_  
Student's Name

\_\_\_\_\_  
Teacher/Grade (*if available*)

\_\_\_\_\_  
Student's Name

\_\_\_\_\_  
Teacher/Grade (*if available*)