



# Manzano Day School

*Joy in Learning*<sup>®</sup>

Dear Parents,

We are excited to announce the launch of the new **myManzano** portal. While it is still in development, this is where you eventually will find all information relevant to your child's enrollment at Manzano Day School.

To access the **myManzano** portal, please refer to the instructions below.

To get started, please visit and bookmark <https://manzanodayschool.myschoolapp.com/app#login>

Click on "**Forgot Login or First time logging in?**" at the lower right of the screen to request your username and password.

Username

**Next**  Remember me

[Forgot login or First time logging in?](#)

When prompted, enter your email address that the school has on file and select the checkboxes for both Username and Password.



# myManzano

## Login Help

Email Address

Use the checkboxes below to select what login information you would like to receive via e-mail.

The e-mail containing the selected information will be sent from **manzanodayschool@myschoolapp.com**. Please be sure to add this e-mail address to your address book/whitelist prior to submitting this request.

Username

Password

Send

[Back to Login Screen](#)

Please note: To ensure future delivery of emails originating from the **myManzano** portal, please whitelist the following email addresses:

manzanodayschool@myschoolapp.com  
manzanodayschool@myschoolemails.com

Current parents, to ensure delivery of eStatements for billing purposes, please whitelist the following email address:

billing@manzanodayschool.org

The portal will not be fully functional until the 2019-2020 school year and there will be much more information to come this spring and over the summer.

If you have any questions regarding our new **myManzano** portal, please contact Emily Villegas, Director of Technology, at 505-243-6659 x425 or [evillegas@manzanodayschool.org](mailto:evillegas@manzanodayschool.org).

Thank you